



## Agenda for HCV Network SG Meeting

7-8 October 2009, Meeting Room: ProForest 2<sup>nd</sup> Office, Oxford

Day 1	Wednesday 7 October (approximate timings 12:30 – 18:00)
12:00 - 12:30	Lunch (Buffet)
(Timing as appropriate) 30 – 45 mins	<p><b>Update/ Review of core Network Activities</b></p> <p>Secretariat to present a <i>summary</i> of current key projects and progress under Network aims agreed at last full meeting (Feb 2009).</p> <p>To include:</p> <ul style="list-style-type: none"> <li>• Safeguards framework and Principles of Application: current status</li> <li>• Regional Meeting: North-West Russia (March 09)</li> <li>• Development of Regional Partnerships – proposals for Indonesia/ S.E. Asia (TNC support); Russia (?)</li> <li>• HCV within responsible land use management: IUCN 4-step process; WWF BMU proposal, Russian NGO EC proposal; HCV landscape mapping guidance document</li> <li>• Development of working relationship with RSPO</li> <li>• Technical Panel Activity: Peer Reviews (Wilmar and IUCN); input to FSC P &amp; C review; advice to RSPO (HCV assessor competence); safeguards checklist and guidance (see below)</li> <li>• Other meetings – biofuels and biodiversity (July); WTC, RSPO RT7</li> </ul>
30 – 45 mins	<p><b>Steering Group HCV Activities Update</b></p> <p>To include recent experience from the field etc.:</p> <ul style="list-style-type: none"> <li>• Marcus – Kalbar investigation</li> <li>• Peter / Antti - SFPI / WBCSD</li> <li>• Others – to complete</li> </ul>
2 hours	<p><b>Principles of Application for HCV approach</b></p> <p>To discuss Technical Panel and SG comments on Principles, Peer Review checklist, Charter amendment (annex)</p>
16:00 -16:30	Break
17:00 – 18:00	<p><b>Principles of Application contd.</b></p> <p>Finalising Peer Review guidance, other mechanisms for implementation</p>

<b>Day 2</b>	<b>Thursday 8 October</b> (approximate timings 08:30 – 17:00)
2 hours	<p><b>HCV Network Strategic Action Plan</b></p> <p>Agree HCV Network strategic priorities. Propose activities, review existing proposals and roles of different participants in the Network.</p>
10:30 – 11:00	Break
1.5 hours	<p><b>Network Management / Structure</b></p> <p>To include:</p> <ul style="list-style-type: none"> <li>• Steering Group – Review of composition, revisit SG ToRs; decision-making process and roles (sub-committees)</li> <li>• Technical Panel – Review composition; mechanism of operation</li> <li>• Functional independence of Network/ secretariat role</li> <li>• Potential Issues for next meeting</li> <li>• Date/nature of next meeting</li> </ul>
12:30 – 13:00	Lunch
60 mins	<p><b>Financial Reporting and Fundraising</b></p> <p>To include:</p> <ul style="list-style-type: none"> <li>• Overall summary report on current financial status</li> <li>• Future funding for core secretariat costs and additional Network activities</li> <li>• Specific funding opportunities available / Network fund-raising strategy</li> </ul>
<b>Propose 14:00</b>	<b>1.5 hour Conference call</b> to share discussions with SG members not present
13:30 – 16:00	Break
1 hour	<b>Wrap-up: decisions on safeguards/Peer Review, Strategic Action Plan, Network structure, management and funding.</b>