

The HCV Resource Network will be managed by a Steering Group (SG); this document sets out the terms of reference for the Network SG.

1. Main SG responsibilities

- 1.1 Promotion of consistent and responsible Network interpretation and implementation of the HCV definitions and approach as outlined in the Charter.
- 1.2 Expansion of the understanding and use of the HCV concept beyond the scope of forests and forest certification.
- 1.3 Inclusion of a sufficient range of stakeholder interests and regional representation in its composition to achieve balance in its deliberations.

2. Main SG activities

- 2.1 Identify potential areas of work and agree the work-plan of the Secretariat.
- 2.2 Identify potential sources of funding and agree the budget for the Network, and create and maintain a Financial Sub-Committee.
- 2.3 Identify the need to initiate Discussion Groups.
- 2.4 Identify the need for, and agree the composition of, Working Groups.
- 2.5 Identify and confirm Regional Partners for the Network.

3. Main commitments of SG members

- 3.1 To support the HCV Resource Network Charter.
- 3.2 To consult with their constituencies and to develop and implement an action plan within their respective organisations to promote the Network.
- 3.3 To attend two SG meetings a year, to follow up as agreed to at SG meetings, and to respond to communication from the Secretariat (quarterly, or as matters arise).
- 3.4 To inform the Secretariat of non-attendance of SG meetings well in advance, and either nominate an alternate or comment on the main issues to be discussed.
- 3.5 To strive to take decisions by consensus (defined as absence of strong objections within the SG).
- 3.6 To participate in sub-committees of the SG where this is agreed.
- 3.7 To participate in the replacement of any member who resigns.

4. Rules of appointment and membership

To be developed at first SG meeting (January 2007).