

Points-based rewards for Licensed Assessors

HCV Resource Network (HCVRN) Assessor Licensing Scheme (ALS) points-based rewards are part of a continuous professional development programme for Licensed Assessors. Rewards were introduced to recognize the efforts of Licensed Assessors who are performing well and participate actively in peer-to-peer learning activities. They were also designed to promote engagement and to improve assessors' understanding of the ALS.

How do rewards work?

- All Licensed Assessors are welcome to participate in the points-based rewards programme.
- Points are awarded based on performance or participation in specified activities (see below).
- Assessors can spend points they have been awarded on rewards of their choosing (see below).
- The Quality Manager will keep track of the points awarded to each assessor in each calendar year.
- Points do not expire and can be transferred to the following year.
- Points cannot be transferred to other assessors.

Performance-based points

Performance indicator	Points
Your report was satisfactory (with no resubmissions) Your HCV assessment report was satisfactory on first submission and did not need any resubmissions.	5 points
Your report was satisfactory (after one resubmission) Your HCV assessment report was satisfactory but it needed one resubmission.	3 points
Your report was satisfactory (after two resubmissions) Your HCV assessment report was satisfactory but it needed two resubmissions.	1 point

Activity-based points

Activity	Points
Attending an ALS webinar Make sure you confirm your attendance to the ALS Quality Manager in advance.	1 point
Attending a <u>general</u> HCV training course For example, an online HCV course or a short training course offered by <u>any</u> training provider.	1 point
Pre-registering your HCV assessment report on the ALS platform Pre-registering an HCV assessment report will help the ALS team plan for your report review in advance. Log-in to your personal account to pre-register an assessment.	2 points
Participating in a one-on-one call Participating in a call when the QM or an ALS team member request it can win you some points! Make sure you respond to their request for a call promptly.	2 points



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Completing and passing an ALS online quiz Online quizzes will be sent out regularly. These quizzes are to make sure that your ALS and HCV knowledge is up to date. The score required to obtain a 'pass' will be set for each quiz individually.	2 points
Volunteering for the ALS Volunteering can include tutoring a newly Licensed Assessor, imparting or organising a webinar on a specific topic requested by the ALS, helping to draft, revise or review documents or guidance, providing technical feedback to the ALS when requested or other activities determined by the HCVRN Secretariat.	2 points
Attending other ALS-organised events These include specially-developed courses, other activities.	3 points
Attending and passing an ALS Training Course imparted by a registered training organisation Particularly relevant for assessors who were licensed when training was not a mandatory requirement. Unique training number certificate will be required.	5 points

★ Rewards ★

Reward*	Total points
5% discount on report evaluation fee or Free licence renewal (applicable the next calendar year; a licence renewal application must still be submitted)	5 points
10% discount on report evaluation fee	10 points
15% discount on report evaluation fee	15 points
20% discount on report evaluation fee	20 points

*The minimum number of points that can be redeemed against any report evaluation fee is 5. Points may only be redeemed in bundles of 5, 10, 15 or 20. A maximum of 20 points may be redeemed against the cost of any one report evaluation fee.

Questions?

If you have any questions please contact qualitymanager@hcvnetwork.org.

Note: The rewards scheme will be reviewed on an annual basis. The HCVRN reserves the right to review/revise/change the scheme and award or withdraw points to Licensed Assessors at any time.